



Quality Review Group Champion

Role description

Main Purpose

Quo Vadis Trust provides social housing, care & support for people in South East London living with mental health needs.

We provide a supportive living environment for adults who are at risk. We work in partnership with our clients to support recovery, increase independence, maximise potential and promote the best possible quality of life. Further information can be found here:

<https://qvt.org.uk/>

Main purpose of the role

QVT has developed a Client Involvement and Empowerment Strategy, putting its clients at the centre of the delivery service.

We have developed a training program for clients to engage in different aspects of QVT service delivery.

The Quality Review Group Champion will work in partnership with management to review QVT policies, procedure, communication methods and will contribute to the betterment of the service.

They come to management meetings to make sure that the people who use our services always have a voice in the room.

Working as a volunteer Quality Review Group Champion can be a rewarding experience.

Tasks include:

- Attend quarterly meetings with management
- Be prepared: read documents in advance, in preparation of the meeting
- Review policy, procedure, and service delivery
- Being able to share ideas, thought and positive feedback
- Being able to travel between schemes to attend face to face meeting
- Take minutes of meeting
- Chair meetings

Training

Volunteers will receive the necessary training to develop the right skills. Everyone will be briefed and have the right knowledge about QVT key policies.

Training Include:

- Confidentiality
- Safeguarding
- IT skills
- How to arrange and lead meeting
- Minutes taking

Level of commitment

QVT required at least a commitment of 2 hours at month, to review documents and attend quarterly meetings.

This role would suit someone who:

- Has a keen interest in having their say and contribute to better QVT service
- Is assertive, confident and a good communicator

QVT offers volunteers:

- A supportive, learning environment and the opportunity to gain valuable experience working in partnership with other QVT clients and managers.
- Reimbursement of travel expenses within Greater London; lunch expenses if volunteering a full day or tea/ coffee and biscuits for shorter time.

To express an interest:

Send an email to Volunteers@qvt.org.uk

The position is subject to a DBS check post interview.

NB. Please mark name of role in the subject line of your email.